


**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 10/07/2020		Ref No: BGI0041	
Executive Decision	<input type="checkbox"/> x <input type="checkbox"/>	Council Decision	<input type="checkbox"/>
Status: For publication /			
Title/Subject matter: Radcliffe SRF Consultation Project –Webinar			
Budget/Strategy/Policy/Compliance – Is the decision:			
(i) within an Approved Budget		Yes	
(ii) not in conflict with Council Policy		Yes	
(iii) not raising new issues of Policy		Yes	
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].		No	
Details of Operational Decision Taken To approve the appointment of an agency to deliver online Webinar as part of the Radcliffe SRF consultation process. The aim of the project is to engage with local residents and stakeholders via an online presentation of the proposals set out in the draft Strategic Regeneration Framework (SRF) and in doing so provide an additional forum for consultation. A quote of 475.00 plus VAT has been submitted by Remote Audio Visual Limited, Unit 34 Peel Industrial Estate, Chamberhall Street, Bury, via The Council’s normal procurement process and this proposal represents the best value for money.			
Decision taken by:		Signature:	Date:

Director Of Regeneration and Economic Growth		100720
Head of Finance/ Section 151 Officer		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**